



Welcome to your Valley College Student Portal!

The Student Portal will allow you to view your class schedule, grades, and account information. You can also upload a resume, contact staff and faculty, and view important documents.

Important! Before you get started, please note that the Valley College Student Portal may not function properly with unsupported browsers. The recommended browser for accessing the Student Portal is **Google Chrome**. To download it, click this link: www.google.com/chrome

If you use Internet Explorer or Firefox, you will need to check for compatibility. If you receive the following message at any time, it means you are using an unsupported browser.

Sorry

An error occurred. Please select 'Back' to return to the previous screen. Contact the system administrator if you continue to receive this message.

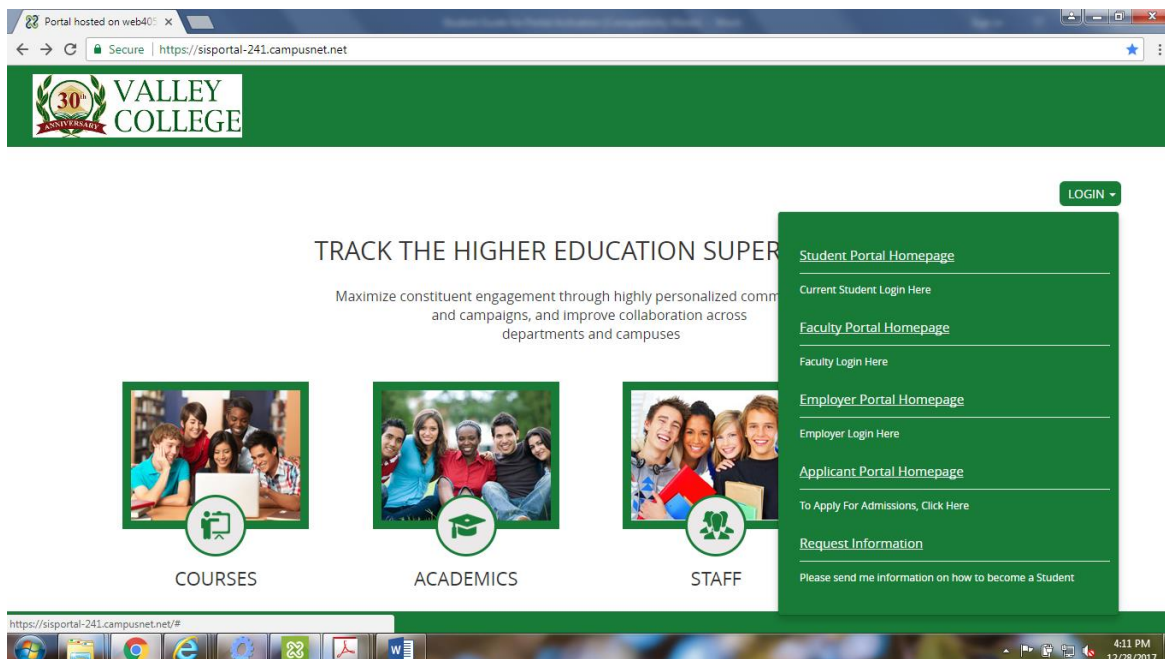
If you do not want to download Google Chrome, you can try running Internet Explorer in Compatibility Mode. To do this, press F12 on your keyboard to open Developer Tools, click "Browser Mode," and choose IE9 or an earlier version.

Step 1: Creating Your Account

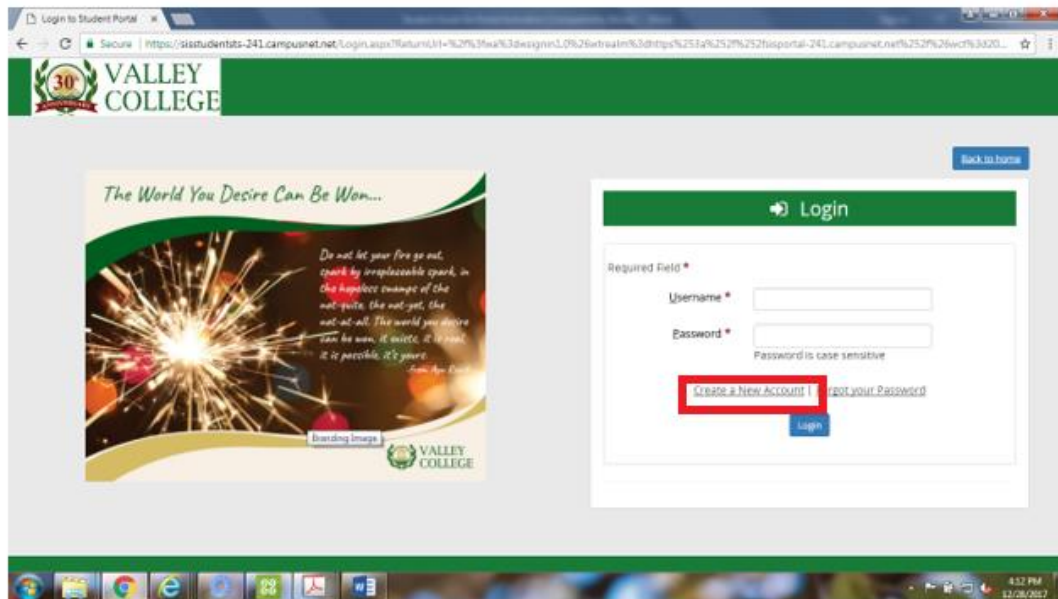
To access the Valley College Student Portal, go to:

<https://sisportal-241.campusnet.net/>

You will see a login dropdown that has several options. Click on the link that says "Student Portal Homepage" as shown below.



After you click the link, you will see the following screen. Click “Create a New Account” to get started.



You will need to enter your Social Security #, First Name, Last Name, and City of Birth, and Place of Birth to create your account. Click “Next” when you have entered your information.

New Account Creation

Please enter the following information to create your account.

Required Field *

☒ Social Security #

☐ Student ID 000-00-0000

First Name *

Last Name *

City of Birth? *

Place of Birth? *

[Back](#) [Next](#)

The system will locate the email address you have on file with the school and ask you to verify that it is still valid by clicking “Yes” or “No.”

If the system cannot locate your email address, you will receive a message to contact the Registrar's Office (304-263-0979).

Invalid Email Address

Invalid Email Address

Your account's email address is either invalid or missing. Please contact the Registrar's Office to resolve this issue.

Back

Once you have verified your email address and clicked "Yes" you will be prompted to create a username and password. Remember to write this down in a safe place. You'll need it later.

Login Information

Required Field *

Your student record was successfully located. Please enter a username and password.

Username *

Password *

Confirm Password *

Submit

Once you have chosen a username and password and clicked "Submit" you will receive the following message notifying you that an authentication email has been sent to your verified email address:

Authentication Email Sent

An email has been sent to [redacted] Please follow the link provided in the email so we can verify your account.

[Student Portal Login](#)

Step 2: Verifying Your Account

Your next step is to go to your email, log in, and open the authentication email. It will look like this:

Welcome to the Valley College Student Portal! Inside the campus portal, you will be able to view your grades, attendance, financial aid, payment information; obtain campus information; and use the message center to communicate with our staff. To ensure successful completion of setting up your account, please follow the directions below.

<https://sisportal-241.campusnet.net/Login/CreateLogin.aspx?AuthCode=cfa6a460-2e07-4cf7-86b7-e6dc16a1c978>

If you have an error in authenticating your account via the link provided in this email, please contact your Registrar's office for further assistance.

Click the link in the middle of the message to verify your account. **This is important. You must verify your account before you can log in to the Student Portal.** Once you've clicked the link inside the message, your account will be authenticated and you can log into the portal.

If you have any difficulty with the process or need additional assistance, contact your local campus for assistance.